



OFFICE OF THE DISTRICT ATTORNEY

JOHN K. BRAMLETT, JR.

DISTRICT ATTORNEY

TWENTIETH JUDICIAL DISTRICT

RANKIN, MADISON COUNTIES

April 14, 2023

Madison County Board of Supervisors
Attn: Greg Higginbotham, County Administrator

RE: **Madison County Employee COLLEEN MARIE ANDERSON;
Victim Advocate
Salary Increase of \$7,500/Year**

Dear Greg:

In connection with the above employee, I would like to fund a salary increase for Colleen Marie Anderson in the amount of \$7,500/annually, which will make her annual salary \$59,500, per statutory guidelines. I ask that this become effective on May 14, 2023. **Our office will reimburse Madison County for Ms. Anderson's requested salary increase.**

Thank you very much. If you have any questions regarding same, please feel free to contact me.

Sincerely,



John K. Bramlett, Jr.,
District Attorney

Attachment (Madison County Personnel Recommendation)
c w/Atch: Na'Son White, *Comptroller*
Loretta Phillips, *Human Resources Director*
Myrtis Hawkins, *Assistant Comptroller*

MADISON COUNTY
PERSONNEL ACTION

Department DISTRICT ATTY'S OFFICE Employee Name ANDERSON, Colleen Marie

Job Title VICTIM ADVOCATE Employee SS # xxx-xx- 2386

Effective Date MAY 14, 2023

HIRE

Full-time Part-time Temporary Hourly Salaried

Position: _____ New position

Or replacement If so, whom: _____

RATE OF PAY \$ _____

- JOB REFERENCES CHECKED (if applicable)
- BACKGROUND CHECKED (if applicable)
- DRIVING RECORD CHECKED (if applicable)

PAY INCREASE

From Position: _____ To Position: _____

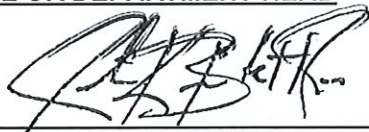
INCREASE: FROM \$52,000/YEAR TO \$59,500/YEAR (pay raise of \$7,500/annually to be funded by DA's Office)

TERMINATION

- DEATH
- DISMISSED
- RESIGNED
- RETIRED
- DOCUMENTATION ATTACHED

APPROVAL OF ELECTED OFFICIAL OR DEPARTMENT HEAD

JOHN K. BRAMLETT, JR.
(PRINTED NAME)


(SIGNATURE)

DATE: 4-14-23

FORWARD TO ADMINISTRATION FOR PAPERWORK PROCESSING

ADMINISTRATIVE PAPERWORK		
	initials	date
Copy to Payroll		
Copy to HR		
Copy to Comptroller		
Copy for BOS Agenda		